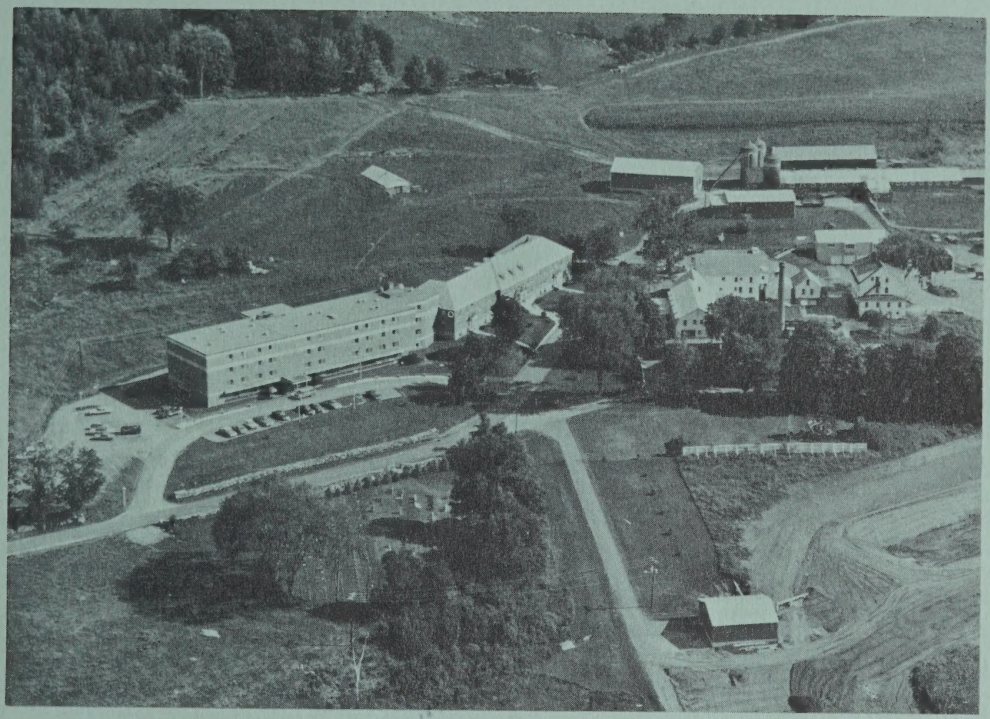
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Sullivan County Complex

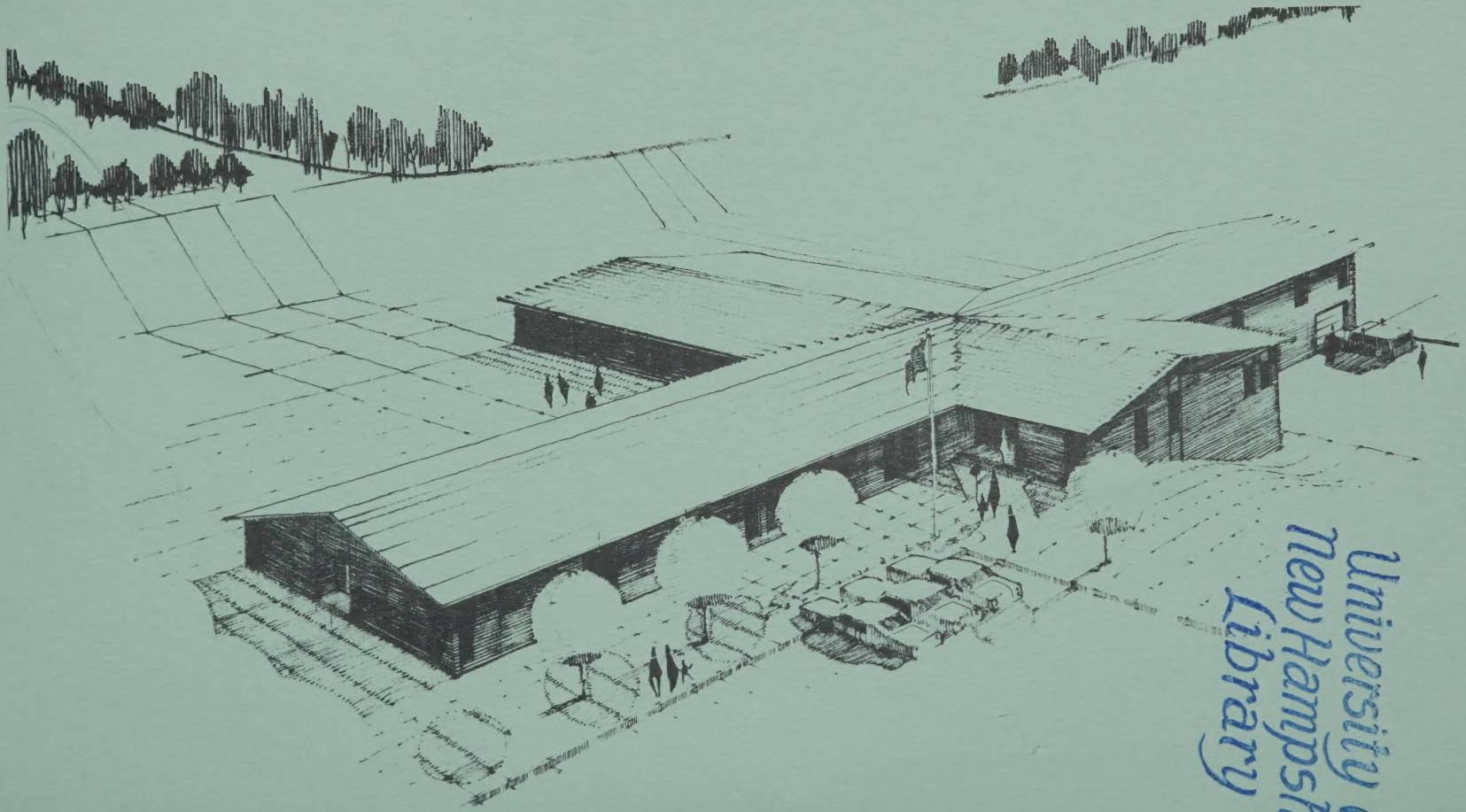
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ANNUAL REPORTS

Sullivan County

New Hampshire

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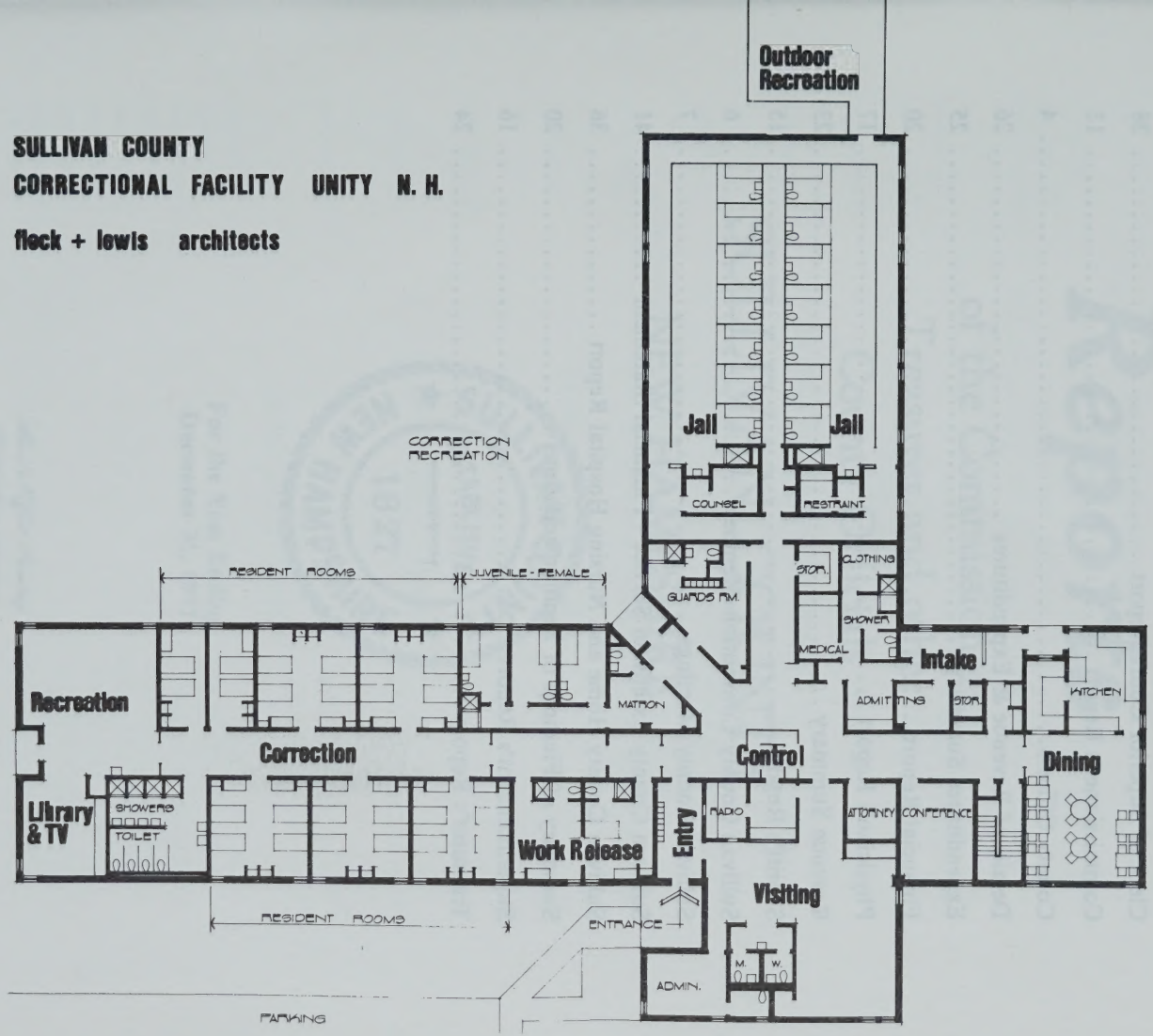


Sullivan County Correctional Facility
Fleck & Lewis – Architects

University of New Hampshire Library

SULLIVAN COUNTY
CORRECTIONAL FACILITY UNITY N. H.

fleck + lewis architects



INDEX

Attorney's Report 14

Balance Sheet 19

Chaplains' Reports 18

Clerk of Superior Court Report 38

Commissioner's Report 13

County Officers 4

Details of Revenue & Expenditures 26

Expenditures Summary 25

Financial Report 20

Physician's Report 17

Revenue Summary 23

Sheriff's Report 15

Sullivan County Convention Members 6

Sullivan County Meetings 7

Sullivan County Extension Service - Financial Statement 41

Sullivan County Home and Nursing Hospital Report 36

Summary of Findings of Recommendations 20

Superintendent's Report 16

Treasurer's Report 24

Annual Reports

of the Commissioners,
Treasurer and other
County Officials

SULLIVAN COUNTY

NEW HAMPSHIRE



For the Year Ending
December 31, 1977

Hurd's Offset Printing
SPRINGFIELD, VERMONT

NHamp
352.0742
S95
1977

COUNTY OFFICERS

**Elected Officials

COMMISSIONERS

**Remington B. Woodhull	Newport
**Sam J. Nahil	Claremont
**Dana E. Olden	Charlestown

TREASURER

**Peter R. Lovely	Newport

ATTORNEY

**Edward J. Tenney, II	Claremont

CLERK OF SUPERIOR COURT

Henry Shaheen	Newport

JUDGE OF PROBATE

Jarlath M. Slattery	Sunapee

REGISTER OF PROBATE

**Bernice M.S. MacWilliams	Newport

REGISTER OF DEEDS

**Zella E. LaForge	Newport

ACCOUNTANT

John Ring, C.P.A.	Claremont

MEDICAL REFEREE

Warren L. Franz, M.D.	Newport

SHERIFF

**John W. McCusker	Claremont

DEPUTY SHERIFFS

Omer C. Ahern	Unity
Edward J. Bruno	Lempster
Elzear E. Fontaine	Claremont
Alexander P. Lewko	Newport
Carolyn B. McCusker	Claremont
James F. McCusker	Claremont
Elaine D. Nihill	Claremont
William R. Potter	Charlestown
Louis A. Rule	Newbury
Vernard J. Tuttle	Charlestown
Rodney G. Webster	Claremont

SULLIVAN COUNTY HOME AND NURSING HOSPITAL

SUPERINTENDENT AND ADMINISTRATOR
Omer C. Ahern

MATRON
Rosa C. Ahern

MEDICAL STAFF
Robert G. MacDonald, Medical Director
Robert G. Maxfield, Consultant
Elizabeth A. Mettler, Director of Nursing Services

CHAPLAINS
Rev. Alvan Barrus
Rev. Hector LaMontagne

COMMISSIONERS OFFICE
June L. Fortin, Clerical & Welfare Agent, Claremont
Catherine E. Thurston, Bookkeeper, Newport
Catherine L. Waltz, Secretary & Case Worker, Newport

CUSTODIAN, COURT HOUSE & RECORDS BLDG.
John E. Keniston, Newport

SULLIVAN COUNTY CONVENTION MEMBERS

Sara M. Townsend	Plainfield
George A. Barrus, Chairman	Cornish
Sim R. Gray	Claremont
Donald H. LeBrun, Executive Committee	Claremont
Alton G. Desnoyer, Executive Committee	Claremont
Roma A. Spaulding	Claremont
John B. Tucker	Claremont
Robert J. Brodeur	Claremont
Adolph J. Burrows, Executive Committee	Claremont
Carmine F. D'Amante	Claremont
Alexander P. Lewko, Executive Committee	Newport
Jay S. Lucas	Newport
Jesse W. Scott	Newport
Martha McD. Frizzell	Charlestown
Walter H. Palmer, Chairman Exec. Committee	Charlestown
George I. Wiggins, Executive Committee	Sunapee
Mildred S. Ingram	Acworth

The Sullivan County Delegations final meeting of the Budget took place at the County Recreation Hall at 1:30 p.m., April 30, 1977.

There were thirteen (13) members present at the beginning of the Delegation meeting and three (3) other members arrived one-half hour later, with one member, Mr. Burrows, absent.

A motion was made to approve last year's minutes by G. Barrus and the motion was approved by the Delegation.

The following appropriations for the operation of the County for the ensuing year were considered individually:

George I. Wiggins moved for approval of $201,630.00 for the Commissioner's Office Budget. The motion was seconded by Mr. LeBrun and the delegation so voted.

Robert J. Brodeur moved for approval for the County Treasurer's Office Budget in the amount of $1,422.00. The motion was seconded by Martha Frizzell and the delegation so voted.

Donald LeBrun moved for approval of the County Attorney's Office Budget in the amount of $14,075.00 and it was seconded by Martha Frizzell and the delegation so voted.

Sim Gray moved for approval of the Registrar of Deeds' Office in the amount of $48,942.50 and the motion was seconded by Jesse Scott and the delegation so voted.

Jesse Scott moved that the amount of $20,155.00 be raised for the Registrar of Probate and the motion was seconded by Donald LeBrun and the delegation so voted.

Rep. Lewko moved that the amount of $65,950.00 be raised for the Sheriff's Department for the year and the motion was seconded by Rep. Brodeur and the delegation so voted.

Rep. Frizzell moved that the amount of $1,625.00 be raised for the Medical Referee's Dept. and the motion was seconded by Alton Desnoyer and the delegation so voted.

Rep. Ingram moved that the amount of $10,460.00 be raised for the Courthouse and the motion was seconded by Alton Desnoyer and the delegation so voted.

Rep. Lewko moved that the amount of $5,370.00 be raised for the Records Building and the motion was seconded by Rep. Brodeur and the delegation so voted.

Rep. Spaulding moved for approval of the amount of $27,550.00 for the Superior Court and the motion was seconded by Rep. Ingram and the delegation so voted.

Rep. Frizzell moved for approval of the Claremont Welfare Office Budget in the amount of $8,198.00 and the motion was seconded by Rep. Scott and the delegation so voted.

Rep. Ingram moved for approval of the Clerk of Court's Budget in the amount of $50,680.00 and the motion was seconded by Rep. Desnoyer and the delegation so voted.

Rep. Wiggins moved for approval of the Public Welfare Budget in the amount of $186,000.00 and Rep. LeBrun seconded the motion. Commissioner Woodhull wanted the amount raised as the costs are running very high. The Finance Committee wants to look at the costs after six months. Following some discussion, the motion was voted by the delegation to raise the $186,000.00.

Rep. Lucas moved for approval of the County Nursing Home Budget in the amount of $78,982.00 and it was seconded by Rep. Townsend and the delegation so voted.

Rep. Spaulding moved for approval of the Dietary Budget in the amount of $257,600.00 and it was seconded by Rep. Desnoyer and the delegation so voted.

Rep. Townsend moved for approval of the Nursing Care Budget in the amount of $649,679.00 and it was seconded by Rep. Lewko and the delegation so voted.

Rep. Brodeur moved for approval of the Operation Plant Budget in the amount of $195,535.00 and the motion was seconded by Rep. LeBrun and the delegation so voted.

Rep. Gray moved for approval of the Laundry & Linen Budget in the amount of $55,100.00 and the motion was seconded by Rep. Scott and the delegation so voted.

Rep. LeBrun moved for approval of the Housekeeping Budget in the amount of $100,800.00 and the motion was seconded by Rep. Desnoyer and the delegation so voted.

Rep. Desnoyer moved for approval of the Physician and Pharmacy Budget in the amount of $66,108.00 and it was seconded by Rep. Brodeur. Mr. Woodhull commented that the physician's salary was not enough, but the Finance Committee pointed out that we had only nine (9) months' salary to pay this year, and the delegation voted approval of the amount of $66,108.00.

Rep. Lucas moved for approval of the Special Services Budget in the amount of $32,913.00 and it was seconded by Rep. Townsend and the delegation so voted.

Rep. D'Amante moved for approval of the Jail Budget in the amount of $77,805.00 and it was seconded by Rep. Brodeur and the delegation so voted.

Rep. Wiggins moved for approval of the County Farm Budget in the amount of $76,204.00 and it was seconded by Rep. Lewko and the delegation so voted.

Rep. Wiggins moved for approval of the Cooperative Extension Service Budget in the amount of $46,616.00 and it was seconded by Rep. LeBrun and the delegation so voted.

Rep. Wiggins moved for approval of Special Grants as follows: $19,000 - Homemaker; County Engineer, $23,080 which included a 6% pay raise; Soil Conservation Clerk $2,000.00; Counseling Center, $25,000.00, Rehabilitation Center, $4,000.00; making a total of $73,080.00 and it was seconded by Rep. D'Amante and the delegation so voted.

Rep. Scott moved that the budget for debt service be $265,636.25 and it was seconded by Rep. Townsend. Mr. Woodhull called attention to the amount of interest, stating that it would not be adequate for the year. The Finance Committee will have to take a look at this when it meets in July; and the delegation so voted.

Rep. Desnoyer moved that the amount of $4,100.00 of Revenue Sharing Funds be spent for Equipment for the Courthouse and it was seconded by Rep. Brodeur and the delegation so voted. The Courthouse wind break was discussed and Rep. Desnoyer said money for it was in the first amount raised.

Rep. Desnoyer moved that the amount of $289,919.78 be spent from Revenue Sharing. This amount included the following expenditures: New equipment for Hospital - $12,368.15; Operation of County Hospital Plant - $8,058.00; County Farm - $30,400.00; Courthouse renovations - $72,000.00; Correctional Facility - $167,093.63 for a total of $289,919.78, and it was seconded by Rep. D'Amante and the delegation so voted.

Mr. Ahern said that we needed to raise an additional $5,280.00 to bring power to the building site as it was not included in the bids for the contractors and that we authorize the County Commissioners to borrow an amount of $65,280.00 instead of the $60,000.00 previously authorized. This addition was moved for approval by Rep. Desnoyer and seconded by Rep. Townsend and the delegation so voted.

Rep. Palmer moved that the County Budget for the ensuing year be $2,912,135.00 and it was seconded by Rep. Wiggins and the delegation so voted.

Rep. Palmer moved that the County income be set at $1,967,682.68 for 1977 and it was seconded by Rep. Wiggins and the delegation so voted. This left an amount of $944,452.32 to be raised by county taxes.

The delegation moved to extend congratulations to the County Commissioners and to Mr. & Mrs. Ahern for a job well done.

Rep. Barrus moved that the delegation adjourn at 2:50 o'clock in the afternoon and it was seconded by Rep. Wiggins.

Respectfully submitted,

George I. Wiggins, Clerk

The meeting of Sullivan County Finance Committee was called to order by Chairman Walter Palmer at 10:00 A.M. Monday, July 25, 1977 to review the county budget for the first six months of 1977. Members present were Burrows, Barrus, Lewko, LeBrun, Desnoyer, Wiggins and two County Commissioners - Woodhull and Nahil.

Revenues were reviewed and found to be in good standing. Under Commissioners Budget Workmens Compensation was overdrawn with the approval of the Finance Committee.

Register of Deeds salaries came under discussion and it was voted to send a polite note to Zella LaForge reminding her of the amount voted by the delegation.

Under Superior Court the item #4180.40-Jury payroll-showed a small balance and the Clerk of Court showed us a bill to Hillsborough County in the amount of $2,925.84 and bus fare for $300.00 which should be enough for fall term of court.

There was a lengthy discussion concerning the reports the Clerk of Court gave the Finance Committee and it was voted to have two account numbers which would enable us to follow the finances of the Clerk of Court. We had a question on interest payments and it will be made up over all by additional income.

Over all the Committee congratulates all department heads and the County Commissioners for a job well done in a difficult time and the County budget is in good shape.

The meeting adjourned at 11:40 A.M.

George I. Wiggins
Clerk of Delegation

The Finance Committee of the County Delegation met at the commissioner's office at 10:00 A.M., Thursday, September 15, 1977.

The first item of business was a bid on the water pollution project which was $500.00 more than vote by delegation. As there was still money in the project, we O.K'd the request to spend the $500.00.

The Clerk of Court had requested more money for his files in the strong box because all bids came $1,200.00 more than was voted by delegation. After much discussion it was voted to ask the clerk to contact supplier and see if he would supply files necessary and bill the county after January 1, so it would go on next year's budget.

George I. Wiggins, Clerk

Chairman Barrus called for the County Delegation meeting to review the budget for the year, 1977, and it met at the courthouse in Newport at 10:00 A.M., Monday, November 7, 1977. There were ten members present with two commissioners.

The first item of business was a payment to State Department of Revenue Administration of $3,918.40. A motion by Delegate Desnoyer and seconded by Rep. Lewko and it was voted.

Item two was to increase the price of bonds for County Treasurer in the amount of $697.00 through January 1, 1979. A motion by Rep. Desnoyer and seconded by Rep. LeBrun and it was so voted.

Monies received from Clerk of Cour to date were $14,947.00.

The Finance Committee approved paving of the jail and it will be paid out of surplus revenue. A motion was made by Rep. Desnoyer and seconded by Rep. Lewko that $10,000.00 be used for paving parking lot and road to jail and it was not to be exceeded and to inform the committee where it came from.

It was decided that revenues were above estimates and the budget was O.K. The delegation adjourned at 11:40 A.M.

George I. Wiggins, Clerk

The public hearing on the proposed county budget for 1978, was called by Chairman Barrus at 1:38 P.M., December 19, 1977, at City Council Chambers in Claremont.

The Chairman read each item on the budget requests and there was very little discussion or questions from the public.

Some of the salary increases were questioned and a break down was requested by Finance Committee members.

A question was asked by a member of the public why the County Commissioners were not recommending monies for helping services and the answer was because the Finance Committee had not seen proper to raise money before. They felt that the County would not raise any for it this year.

Mr. Williamson questioned if public hearing notices were put in the newspapers and he was told they were.

The hearing adjourned at 3:45 P.M.

George I. Wiggins, Clerk

COMMISSIONERS' REPORT

To the Citizens of Sullivan County:

In accordance with the laws of the State of New Hampshire, the Commissioners of Sullivan County herewith submit their annual report for the year 1977:

1977 was the year that two problem areas which have been needing attention for several years, were finally voted. Namely, the building of a new Jail and House of Correction. The jail will no longer be crowded in the basement of our nursing hospital. The second was the renovation of the Superior Court facilities, located in the Court House and Town Hall complex in Newport. These two accomplishments have to be seen in order to be appreciated. The officials are very proud of both.

Sullivan County continues to be involved with the Manpower program which has helped, not only the unemployed to obtain employment, but also helped our communities by keeping many citizens off welfare rolls. Much credit for this successful operation goes to Director David Osgood, his staff and the State officials in Concord.

Inflation has been a problem that has received a lot of attention from all county officials. The Commissioners have been fortunate to have kept the best of services in all departments without calling for increasing the taxes from our communities. The surplus this year was $138,991.35.

In this yearly report booklet you will find reports written by administrators of each department. Please read them and if you would like to contact any one of them for further explanation, please do so.

The Commissioners publicly thank all their dedicated officials and employees for their assistance and cooperation toward their best interest and involvement in good county government.

We continue to extend our invitation to all citizens to visit any office of the County and inspect any and all departments. The patients in the hospital would love to have you stop in and visit them. To insure personal attention, a phone call stating your desires would be appreciated, but not necessary.

Respectfully submitted,

Remington B. Woodhull
Sam J. Nahil
Dana E. Olden
Sullivan County Commissioners

In accordance with the Revised Statutes Annotated of the State of New Hampshire I submit my report as County Attorney for the year, 1977.

The number of indictments presented to the Grand Juries in Sullivan County have averaged between 120 to 140 per year for the past three years. The number of misdemeanor appeals also is heavy and increase each year. Also, during the September Term of Superior Court, there were nine Habitual Offender Petitions presented to the court for its action. In addition my office processed approximately 100 Reciprocal Support Petitions in 1977.

We are now being confronted by persons asking that a Habitual Offender Petition be dismissed because the defendant did not "knowingly make an intelligent plea of guilt and waiver of counsel" to a driving while intoxicated charge in some lesser court two or three years previous. This is done in hopes the Superior Court might dismiss the Habitual Offender Petition which, in part, was based on that particular conviction.

The burden has been placed on the State to prove such guilty plea and, in some cases, waiver of counsel was intelligently made. This situation the State finds itself in is ridiculous in that the arresting officer may have retired, moved to another state or just not be in police work any longer and in many cases, after a guilty plea, police reports may be thrown away after a year. I feel it is time our Legislature should enact ligislation setting a time limit within which a defendant could raise the issue of "intelligent waiver".

How can a Judge who handles as many as 4,000 cases a year be expected to remember what he informed or discussed with a defendant three years previously and what that defendant's response was?

It appears that before long our District Courts will either be forced to employ full time court reporters as do the Superior Courts or, in the alternative, tape each court session in its entirety, in addition to having waiver of counsel forms signed by defendants. It has reached the point now where some Judges inquire of a defendant whether he can read and write, what his educational background is and ask them to recite the rights they are giving up by pleading guilty to a particular charge. This procedure is followed, even though the defendant is represented by an attorney.

You can well imagine the problem a County Attorney would have trying a case which is two or three years old, in trying to round up witnesses and to overcome the question in a jurors mind as to why a person who had committed a crime three years earlier was finally getting around to haveing his day in court and the County Attorney would not be allowed to inform the jury the defendant had plead guilty to this particular offense three years previously, been sentenced and perhaps fined and had now decided he wanted a trial. There would be an excellent probability the State would be unable to locate its witnesses and would have to either nol prosse the matter or the court would dismiss it as the State would not be able to go forward in presenting its case without witnesses.

I believe a defendant is entitled to use every constitutional guarantee available to him, at the time of his arrest and trial, but do not believe he is entitled to retract a guilty plea he made two or three years previously.

It does seem the State should have some "right" to assume that once a guilty plea is made and a waiver form signed that such could not be attacked two or three years later.

Sincerely,

Edward J. Tenney, II
Sullivan County Attorney

SHERIFF'S REPORT

The year 1977 was the busiest one I have had during my eleven years in office.

Transporting increased greatly. One reason being new laws making it mandatory that sentenced prisoners be brought before the sentencing judge for a review of sentence after serving so many months in jail. The total number of prisoners transported was 397 and this figure does not include transporting prisoners to doctors' offices or transporting other than prisoners to the New Hampshire Hospital, VA Hospital and the Mental Health Clinic. This last year trips transporting ranged from Georgia to Florida and all the New England States.

Service of civil process totaled 1,050 services making it possible for us to turn over to the County better than $8,700 in mileage and fees.

I would like to take this opportunity to thank all agencies, county and local, that I have worked with and received such wonderful cooperation.

John W. McCusker, Sheriff

SUPERINTENDENT'S REPORT

To the Honorable Board of County Commissioners:

The year of 1977 has been one of the most challenging years of our administration requiring much determination and persistant efforts to accomplish our goals. However, as the year came to a close we found that despite the many problems it has been a year of growth and many accomplishments.

The first part of the year found us struggling to find a county physician - someone who would settle in our area and provide medical coverage for the county facility. After a number of very trying months we were able to locate and obtain the services of Dr. Robert MacDonald of Jamestown, New York who was willing to move to our area and provide the medical services required for the County Nursing Hospital. We are most fortunate as Dr. MacDonald is a geriatrician - a specialist in the care of the elderly and long term illnesses.

During the year Mrs. Lucile Waldo, R.N., our Director of Nusring Services, resigned. We were very sorry to lose her as she made a real and lasting contribution to patient care in our county facility. We want to express our thanks and appreciation to her for her fifteen (15) years of dedicated and loyal service. Mrs. Elizabeth A. Mettler, R.N., from Lebanon, NH, a well qualified R.N. has been hired to replace Mrs. Waldo as Director of Nursing Services and we welcome her to our staff.

The County Nursing Hospital has been operating at capacity with a very lengthy waiting list making it very difficult for county residents needing nursing care to secure admission. In the near future some consideration should be given to develop other services to relieve the pressure for long term beds.

Our farm program is steadily improving - the production of milk increased resulting in added financial return. The farm produced many fresh vegetables as well as a large amount of beef which was consumed by the facility.

This year, with the help of Federal Ceta Funds and the cooperation of the county forester, we carried on a forestry project and developed a forestry laboratory which will be beneficial to our schools, land owners, and farmers for forestry education purposes. This multi-purpose project is a fine place to visit and enjoy the outdoors.

The House of Correction and Jail population has been higher than usual and the average age confined is getting younger - alcohol playing a major role in the reason for confinement.

Early in the year construction was started on a new correctional facility. Good progress has been made and it should be ready for occupancy by the first of March, 1978. We hope that with the new facility programs will be developed that will assist in preventing some of the recidivism.

At this time we would like to thank the County Commissioners and all County personnel for their cooperation and support - Dr. MacDonald and Mrs. E. Mettler, R.N. and all our staff for their continuous service and loyalty - volunteers, organizations, and individuals who have been so generous in providing entertainment, gifts, etc. It is through the efforts of the many people working together that the county facility has been able to serve our community.

Omer C. Ahern, Superintendent
Rosa C. Ahern, Matron

PHYSICIAN'S REPORT

The year of 1977 was a year of change in the health care program at the County Home and Correctional Facility. In the Spring of the year the Commissioners appointed a new County Physician upon the recommendation of the Superintendent, who would provide care on a regular basis to all of the Residents and to those in the Correctional Facility. For the first time the elderly would be cared for by a Geriatrician - a medical specialist in the care of the elderly. The Geriatrician - Medical Director would establish new programs and continuity of care working as a member of the health team which includes Administration, Nursing and the County represented by the County Commissioners.

New concepts of care have already been initiated and many more are in the planning stages. Concepts such as increased usage of the various rehabilitative modalities, decreased use of medication, improvement in the way that food is prepared and presented, more freedoms for residents in an institutional setting are being stressed at the Home.

As an outsider I can say that the methods of care being used at Sullivan County are consistent with the best forms of Geriatric care being employed across this country. This can only be the result of the skills and abilities of the Administrative leadership here. Mr. and Mrs. Ahern and Mrs. Lucile Waldo show to me by what I see that they have been ahead of their time in their ideas. All of us will miss Mrs. Waldo who retired this year as Director of Nursing Services after many years. Luckily the Aherns will stay on.

We are pleased to say also that Mrs. Elizabeth Mettler, R.N., who came to replace Mrs. Waldo has already established herself, in our opinion, as an outstanding Director of Nurses. We wish her well in her new position.

Also in 1977 we have increased our Physical Therapy capability and now are fortunate in having a full-time Occupational Therapist with us.

New programs that will prove to be of major significance to the County will be that of Adult Day Care and Respite Care scheduled for this year. We have been talking with the Commissioners already about further alternatives to institutional care for the future and we hope to both anticipate and handle the needs of the County as they arise. Better care means longer waiting lists for the County home and we must plan for the future. A new procedure for handling the health care needs of the new Correctional Facility will be instituted and the County may rest assured that the proper care will be made available to all.

Finally, I cannot fail to mention what a pleasure it has been to work with the County Commissioners. They have always been interested in helping me in any way they could to handle health care in this very sophisticated facility - the Sullivan County Home. I look forward to a continuing fine working arrangement with all of the people at Sullivan County Home. To all the staff - keep up the dedicated and the outstanding work that you do.

Respectfully submitted,

Robert G. MacDonald, M.D.

REPORT OF PROTESTANT CHAPLAIN

The Chaplain's program for 1977 has been similar to other recent years with the usual visitation on Saturday Afternoon and chapel services in the evening. There have been other special events and ecumenical worship services in which the Chaplain has participated.

In addition to the regular devotional reading material, Upper Room and Home Prayers, this year we have added "Have a Good Day and the Church Around the World".

Many thanks are due to the staff of this fine institution for much thoughtful help and careful attention to our needs. Special thanks are recorded here to Dorothy and Joseph Johnson whose music, poetry and visiting adds so much to the devotional services, and to the patients enjoyment.

Respectfully submitted,

G. Alvan Barrus
Chaplain

1977 REPORT OF THE CATHOLIC CHAPLAIN SULLIVAN COUNTY HOME

We are proud of the fact that the patients at the Sullivan County Home are frequently thought of and plans made to be visited. These patients in times past made a contribution to our community and we like to think they are remembered. We hope our efforts in their behalf brightens their day.
The following are some of the services we provided them this past year:

1. Monthly mass on the last Monday of the month.
2. Communions once a month by the priests of St. Mary's.
3. Communions twice a month by two lay ministers of the Eucharist -- Mr. Albert Graham and Sr. Noreen of the Sisters of Mercy. Therefore, each patient is visited at least three times per month for their religious needs.
4. Frequent emergency calls, day or night as needed by ailing patients.
5. Members of Court Virgil H. Barber - Catholic Daughters of America come monthly to help prepare patients for mass.
6. Fr. Stanley Piwowar of St. Joseph's Parish has also made visits as well as Fr. Robert Carty of St. Patrick's in Newport, N.H. and Fr. Robert Densmore of St. Catherine's in Charlestown, N.H.

Fathers Marius Bordenave and Gerald Belanger assist me in ministry for which I am very grateful.

In conclusion, I am edified by the warmth and concern the staff of the County Home show the patients. I am also very pleased with the cooperation and hospitality extended to us by Mr. and Mrs. Omer Ahern.

Respectfully submitted,

Very Rev. Hector O.
LaMontagne, V.F.

SULLIVAN COUNTY
BALANCE SHEET
December 31, 1977

ASSETS

Cash		
General Fund	$ 203,924	
Payroll Fund	834	
Petty Cash	500	
Revenue Sharing Funds	272,793	
Unexpended Bond Issues	101,576	
Total Cash		$579,627
Accounts Receivable	$ 141,020	
Employees-Social Security	468	
Total Accounts Receivable		141,488
Inventories - County Home		
Food & Dietary	$ 7,185	
Medical & Surgical	2,224	
Plant Operation	12,385	
Laundry & Linen	17,544	
Housekeeping	2,905	
Drugs	6,036	
Total Inventories		48,279
Reserve for Inventories		(48,279)
Total Assets		$721,115

LIABILITIES & SURPLUS

Liabilities		
Federal Rev. Sharing Funds - Unexpended	$ 272,793	
Unexpended Bond Issue	101,576	
Accounts Payable		
County Home	27,443	
Other	26,098	
Payroll Taxes & Employee Withholding	40,589	
Total Liabilities		$468,499
Surplus		
Balance - January 1, 1977	$ 191,208	
Revenues	3,008,585	
Expenditures	2,869,593	
Surplus Used to Reduce 1977 Tax Rate	(77,584)	
Total Surplus		252,616
Total Liabilities & Surplus		$721,115

SUMMARY OF FINDINGS AND RECOMMENDATIONS

In accordance with the provisions of Chapter 71-A, Section 20, of the Revised Statutes Annotated, an examination and audit of the accounts and records of Sullivan County for the fiscal year ended December 31, 1976, was made by this Division. Submitted herewith is the report of this audit. Exhibits as hereafter listed are included as part of the report.

SCOPE OF AUDIT

Included in the examination and audit were the accounts and records of the County Commissioners, County Treasurer, County Institutions and Clerk of Superior Court. The accounts relating to cash with Fiscal Agent was not available for audit.

FINANCIAL INFORMATION

Revenue Accounts: (General Fund)

Comparative Balance Sheets: (Exhibit A-1)

Comparative Balance Sheets - General Fund - as of December 31, 1975 and December 31, 1976, are presented in Exhibit A-1. As indicated therein, the Current Surplus of the County increased from $156,833 to $184,717 during the fiscal year ended December 31, 1976.

Analysis of Change in Current Financial Condition: (Exhibit A-2)

An analysis of the factors which caused the change in the current financial condition of the County during the fiscal year is made in Exhibit A-2, with the factors which caused the change indicated therein. These were as follows:

Increases in Current Surplus:

Net Budget Surplus (Exhibit A-4)		$ 77,611

Decreases in Current Surplus:

Cash Surplus Used To Reduce Taxes	$44,300	
Decrease in Accounts Receivable	5,247	
		49,727
Net Increase		$27,884

Comparative Statement of Appropriations and Expenditures - Estimated and Actual Revenues: (Exhibits A-3 and A-4)

Comparative statements of general fund appropriations and expenditures estimated and actual revenues for the fiscal year ended December 31, 1976 are presented in Exhibits A-3 and A-4. As indicated by the Budget Summary (Exhibit A-4), a net unexpended balance of appropriations of $9,235 plus a revenue surplus of $68,276, resulted in a net budget surplus of $77,611.

Non-Revenue Funds: (Capital Projects)

Comparative Balance Sheets - December 31, 1975 and December 31, 1976: (Exhibit A-5)

Statement of Appropriations, Expenditures and Fund Balances for the Fiscal Year Ended December 31, 1976: (Exhibit A-6)

Statement of Receipts and Expenditures for the Fiscal Year Ended December 31, 1976: (Exhibit B-2)

The Comparative Balance Sheets (Exhibit A-5) reflect the financial position of the Sewer Treatment Plant Project and the Third Floor Addition Project at the County Home at December 31, 1975 and December 31, 1976. The changes in the fund balances for the fiscal year are reflected in the Statement of Receipts and Expenditures for the Fiscal Year Ended December 31, 1976 (Exhibit B-2).

Long-Term Indebtedness:

Comparative Balance Sheets - December 31, 1975 and December 31, 1976: (Exhibit A-7)

Comparative Balance Sheets which disclose the outstanding bonded indebtedness of the County as of December 31, 1975 and December 31, 1976 are contained in Exhibit A-7. During the fiscal year, the bonded debt decreased by $150,000 from $1,312,000 to $1,162,000.

Statement of Debt Service Requirements: (Exhibit A-8)

A statement of debt service requirements, showing annual maturities of principal and interest, is presented in Exhibit A-8.

TREASURER

General Fund:

Classified Statement of Receipts and Expenditures: (Exhibit B-1)

A classified statement of general fund receipts and expenditures for the fiscal year ended December 31, 1976, made up in accordance with the uniform classification of accounts, is included in Exhibit B-1.

AUDIT PROCEDURE

The accounts and records of all county officials charged with the custody, receipt and disbursement of public funds were examined and audited in accordance with generally accepted auditing standards, and accordingly included such tests of the accounting records and such other auditing procedures as were considered necessary in the circumstances, with the exception that we did not observe the taking of inventories nor confirm the accounts receivable of the County Home and Farm.

RECOMMENDATIONS

It is again recommended that serious consideration be given to the feasibility of adopting a machine accounting system for recording and processing the financial affairs of the County. In addition to stabilizing ever increasing clerical costs, this method of record keeping provides information much sooner than possible by manual methods, and with a minimum of duplication. It would also facilitate the implementation of the existing system of County accounting.

CONCLUSION

In accordance with the provisions of Chapter 71-A, Section 21, of the Revised Statutes Annotated, the auditors' summary of findings and recommendations (letter of transmittal) shall be published in the next annual report of the County. This letter, therefore, must be published in its entirety, but the publication of the Exhibits included in this report is optional.

We express our appreciation and thanks to the officials of Sullivan County and their office staffs for the assistance rendered during the course of the audit.

Very truly yours,

Frederick E. Laplante, Director
Municipal Services Division
Dept. of Revenue Administration

SULLIVAN COUNTY
SUMMARY OF REVENUE
For the Year Ended December 31, 1977

	BUDGET	ACTUAL
General Government:		
Superior Court - fines & forfeits	$ 10,000	$ 12,135
Superior Court - fees	—	11,692
Register of Deeds - fees	47,500	58,517
Sheriff's Writ fees	7,500	8,778
Taxes	944,452	944,452
Total General Government	$1,009,452	$1,035,574
Income from Institutions:		
County Nursing Home		
Patients - State Welfare	$ 966,341	$ 992,066
Patients - Private	443,920	462,137
Employees - Board & Room	12,000	13,128
Miscellaneous	1,500	9,700
County Jail	1,200	645
County Farm	60,000	75,222
Total Income from Institutions	$1,484,961	$1,552,898
Other Income:		
Welfare Reimbursements -		
Old Age Assistance	$ 1,000	$ 5,338
Direct Relief	—	61
Board and Care Children	500	1,346
Area Communication Service	111	111
N.H. Gas Tax Refund (Sheriff Dept.)	600	271
Insurance Refund, (Sheriff Dept.) radio equipment	—	301
N.H. Water Pollution Commission	28,618	20,618
Employee, social security receipts	2,000	—
Anti-Recessional Funds	3,092	4,841
Total Other Income	$ 35,921	$ 32,887
Interest Temporary Investments	$ 14,298	$ 19,722
Revenue Sharing Funds Used	$ 289,920	$ 289,920
Surplus Used to Reduce 1977 Tax Rate	$ 77,584	$ 77,584
Total Revenue	$2,912,136	$3,008,585

TREASURER'S REPORT

Receipts - Taxes

Acworth	$ 26,199.11
Charlestown	71,750.04
Claremont	307,938.68
Cornish	38,580.88
Croydon	15,375.68
Goshen	18,851.27
Grantham	47,043.17
Langdon	10,426.75
Lempster	23,564.09
Newport	131,420.54
Plainfield	44,124.81
Springfield	24,791.87
Sunapee	127,774.95
Unity	22,279.63
Washington	34,330.85
	$944,452.32

SULLIVAN COUNTY
SUMMARY OF EXPENDITURES
For the Year Ending December 31, 1977

	BUDGET	ACTUAL
General Government:		
Administration - Commissioners Office	$ 201,630	$ 187,054
Treasurer	1,422	2,126
County Attorney	14,075	14,173
Auditors (State)	—	3,918
Register of Deeds	48,943	46,487
Register of Probate	20,155	17,814
Sheriff's Dept.	65,950	65,677
Medical Referee	1,625	1,187
Maintenance of Court House	10,460	10,227
Maintenance of Records Bldg.	5,370	5,404
Superior Court	27,550	33,228
Claremont Office	8,198	8,234
Clerk of Superior Court	50,680	50,615
Public Welfare	186,000	223,559
Total General Government	$ 642,058	$ 669,703
County Nursing Home:		
Administration	$ 78,982	$ 82,889
Dietary	257,600	266,830
Nursing Care	649,679	598,973
Plant Operation	195,535	187,743
Laundry & Linen	55,100	51,438
Housekeeping	100,800	96,561
Physician & Pharmacy	66,108	56,715
Special Services	32,913	22,903
Total County Nursing Home	$1,436,717	$1,364,052
County Jail	$ 77,805	$ 75,024
County Farm	$ 76,204	$ 90,563
Cooperative Extension Service	$ 46,616	$ 46,616
Special Grants:	$ 73,080	$ 73,037
Other Expenditures:		
Debt Service - Interest on tax anticipation notes	$ 21,000	$ 22,144
on long term note	2,075	794
on bonded debt	51,161	51,161
Debt Service - Principal		
long term note	41,400	41,400
bonded debt	150,000	150,000
Capital Outlay, New Construction & Equipment	$ 294,020	$ 285,100
Total Other Expenditures	$ 559,656	$ 550,599
Total Expenditures	$2,912,136	$2,869,594

SULLIVAN COUNTY
DETAILS OF EXPENDITURES
For the Year Ended December 31, 1977

	BUDGET	ACTUAL
General Government:		
Administrative:		
Salaries - County Commissioners	$ 9,750	$ 9,750
Salaries - Office	17,600	17,300
FICA - County Share	76,200	76,893
Group Life Insurance	2,500	2,675
Blue Cross - Blue Shield	24,000	24,660
Employees' Retirement	30,000	15,748
Workmens' Compensation	15,200	16,939
Accoutant	500	500
Other Fees & Outside Services	2,700	2,214
Commissioners' Expenses	1,300	966
Office Supplies	900	901
Dues, Licenses, Subscriptions	500	649
Postage	500	417
Advertising & Public Relations	1,000	644
Telephone	400	367
Miscellaneous	15	—
Equip. Repairs & Maintenance	400	407
Equipment Rental	150	132
Insurance	17,800	15,683
Surety Bonds	215	208
Total	$201,630	$187,054
Treasurer:		
Salary	$ 1,200	$ 1,200
Expense account	50	57
Surety Bond	172	869
Total	$ 1,422	$ 2,126
Auditors:	—	$ 3,918
County Attorney:		
Salary	$ 10,500	$ 10,500
Stenographer's salary	1,750	1,750
Office Supplies	210	260
Dues, Licenses, Subscriptions	400	409
Postage	100	65
Meals	200	119
Telephone	350	378
Travel Reimb. - In State	525	654
Surety Bond	40	37
Total	$ 14,075	$ 14,173

Register of Deeds:	BUDGET	ACTUAL
Salaries	$ 30,175	$ 31,022
Outside Services	63	—
Office Supplies	15,000	12,229
Dues, Licenses, Subscriptions	111	43
Postage	800	726
Telephone	500	474
Equipment Repairs	1,500	1,259
Surety Bonds	208	148
New Equipment	586	586
Total	$ 48,943	$ 46,487

Register of Probate:		
Salaries	$ 12,558	$ 12,103
Stenographers - Outside	1,000	89
Legal Fees	1,000	825
Office Supplies	2,100	1,417
Dues, Licenses, Subscriptions	278	207
Postage	500	507
Other Supplies	—	2
Telephone	500	456
Travel	105	105
Bldg. Maintenance - Janitor	250	255
Equipment Repairs	250	349
Bldg. Rental	1,400	1,400
Surety Bond	64	74
New Equipment	150	25
Total	$ 20,155	$ 17,814

Sheriff's Dept.:		
Salaries	$ 39,000	$ 38,073
Legal Aid Service	150	91
Office Supplies	300	201
Dues, Licenses, Subscriptions	150	203
Postage	250	245
Other Supplies	150	176
Meals	1,000	1,669
Telephone	2,000	1,894
Travel - In State	50	33
Travel - County Vehicles - Gas, Oil, Etc.	3,500	3,541
Travel - County Vehicles - Repairs	500	164
Bldg. Maintenance - Janitor	250	257
Equipment Repairs & Maintenance	400	467
Bldg. Rental	1,400	1,400
Surety Bonds	1,000	982
New Equipment (Cruiser)	2,850	3,854
Deputy Sheriffs' Payrolls	5,000	4,705
Deputy Sheriffs' attendance at court	7,000	7,721
Total	$ 65,950	$ 65,677

	BUDGET	ACTUAL
Medical Referee:		
Salary	$ 1,500	$ 1,110
Autopsies	50	20
Travel	75	57
Total	$ 1,625	$ 1,187
Maintenance of Court House:		
Janitor's Salary	$ 5,650	$ 5,650
Other Supplies	400	420
Electricity	1,000	923
Water	50	39
Sewer	60	64
Fuel	3,000	2,996
Bldg. Repairs	150	72
Equipment Repairs	150	63
Total	$ 10,460	$ 10,227
Maintenance of Records Bldg:		
Other Supplies	$ 50	$ 51
Electricity (including heat)	4,000	4,100
Water	100	75
Sewer	120	120
Bldg. Repairs	1,000	1,000
Equipment Repairs	100	57
Total	$ 5,370	$ 5,404
Superior Court:		
Autopsies	$ 1,200	$ 630
Office Supplies (court stenographer)	500	255
Jury Payrolls	6,000	13,067
State v. Payrolls	2,500	2,583
Master Fees	2,500	4,641
Stenographer	14,000	10,909
Crinimal Investigation Fees	100	61
Judge's Law Library	700	1,024
Maintenance - Stenographer's equipment	50	60
Total	$ 27,550	$ 33,228
Claremont Office:		
Salary	$ 5,733	$ 5,733
Office Supplies	50	45
Postage	25	1
Electricity	350	410
Telephone	350	390
Bldg. Maintenance - Janitor	240	255
Equipment Repairs	50	—
Bldg. Rental	1,400	1,400
Total	$ 8,198	$ 8,234

Clerk of Superior Court:	BUDGET	ACTUAL
Salaries	$ 42,985	$ 43,126
Retirement	2,492	2,568
Office Supplies	1,000	944
Dues, Licenses, Subscriptions	50	59
Postage	800	744
Printing	900	750
Meals	450	566
Telephone	1,000	1,132
Travel	100	69
Expenses - Staff	50	55
Equipment Repairs	537	286
Malpractice Insurance	276	276
Surety Bonds	40	40
Total	$ 50,680	$ 50,615
Public Welfare:		
Direct Relief	$ 12,500	$ 17,206
Old Age Assistance	500	1,523
Aid, Permanently & Totally Disabled	7,500	9,421
Intermediate Nursing Care	130,000	161,891
Soldiers' Aid	4,500	2,789
Board & Care Children	31,000	30,730
Total	$186,000	$223,559
County Nursing Home:		
Administration - Salaries	$ 64,382	$ 62,918
Education & Conferences	800	440
Accountant	1,500	1,500
Supplies	3,000	3,744
Dues, Licenses, Subscriptions	400	426
Postage	1,000	996
Telephone	5,800	6,927
Vehicle Expense	1,500	1,795
Repairs to Equipment	600	664
Bad Debts	—	3,479
Total	$ 78,982	$ 82,889
Dietary:		
Salaries	$120,000	$121,581
Education & Conferences	100	136
Supplies	10,000	12,048
Food	125,000	128,641
Repairs to Equipment	2,500	4,424
Total	$257,600	$226,830

	BUDGET	ACTUAL
Nursing Care:		
Salaries	$632,319	$581,009
Education & Conferences	500	455
Medical Supplies	15,000	15,088
Oxygen	500	486
Other Supplies	960	1,514
Repairs to Equipment	400	421
Total	$649,679	$598,973
Operation of Plant:		
Salaries	$ 74,000	$ 71,779
Dues, Licenses, Subscriptions	60	35
Supplies	11,000	12,402
Electricity	26,000	22,531
Fuel	55,000	49,640
Grounds Maintenance	1,500	2,180
Repairs & Maintenance	10,475	9,634
Repairs to Equipment	3,500	5,527
Taxes	14,000	14,015
Total	$195,535	$187,743
Laundry & Linen:		
Salaries	$ 42,000	$ 36,959
Supplies	5,000	5,586
Linen	7,000	7,082
Repairs to Equipment	1,100	1,811
Total	$ 55,100	$ 51,438
Housekeeping:		
Salaries	$ 85,000	$ 78,131
Supplies	15,500	17,962
Repairs to Equipment	300	468
Total	$100,800	$ 96,561
Physician & Pharmacy:		
Salaries	$ 5,408	$ 4,846
Physician Services	25,400	18,044
Drugs (Billable)	35,000	33,622
Supplies	150	199
Repairs to Equipment	150	5
Total	$ 66,108	$ 56,715

	BUDGET	ACTUAL
Special Services:		
Medical Consultant	$ 100	$ 8
Medical Supplies	50	—
Other Supplies	5	18
Clothing	20	19
Physical Therapy:		
Salaries	9,360	6,936
Supplies	100	182
Equipment Repairs	50	9
Recreational Therapy - Activity Dept:		
Salaries	22,058	14,496
Other Fees & Outside Services	10	51
Supplies	100	48
Repairs to Equipment	100	95
Chaplains' Services:	960	1,040
Total Special Services	$ 32,913	$ 22,903
County Jail:		
Salaries	$ 70,130	$ 67,085
Education & Conferences	800	225
Other Fees & Outside Services	1,500	984
Subscriptions & Dues	50	43
Postage	175	142
Supplies	2,200	3,335
Clothing & Personal Items	1,200	1,328
Medical	1,000	1,100
Repairs to Equipment	250	437
Uniform Rental	500	345
Total	$ 77,805	$ 75,024
County Farm:		
Salaries	$ 32,744	$ 35,071
Education & Conferences	25	14
Vet. Fees	1,000	1,099
Breeding, Testing & Registration	1,400	1,656
Dues, Licenses, Subscriptions	35	113
Supplies	2,400	3,796
Vehicles - Gas & Oil	4,700	5,452
Repairs	3,000	2,435
Fertilizer	6,500	8,747
Feed	20,000	24,832
Small Tools	300	380
Bldg. Repairs	100	307
Repairs to Equipment	2,000	4,023
Equipment Rental	2,000	2,640
Total	$ 76,204	$ 90,563

Special Grants:	BUDGET	ACTUAL
Cooperative Extension Service	$ 46,616	$ 46,616
Homemaker's Service	19,000	18,957
County Engineer	23,080	23,080
Soil Conservation, Clerk	2,000	2,000
Counseling Center	25,000	25,000
Rehabilitation Center	4,000	4,000
Total	$119,696	$119,653
Capital Outlay Section:		
Court House	$ 4,100	$ 834
Court House & Records Bldg. (cleaning & painting)	—	963
County Hospital - New Equipment	$ 12,368	$ 9,751
County Hospital - Operation of Plant	8,058	4,416
County Farm Equipment	30,400	28,543
Court House Renovations	72,000	73,500
Correctional Facility	167,094	167,094
Total	$289,920	$283,303

SULLIVAN COUNTY
DETAILS OF BOND INDEBTEDNESS AS OF DECEMBER 31, 1977

First National Bank of Boston - 4.75%	
County Hospital Addition, 1969-1989	$ 767,000
First National Bank of Boston - 5.75%	
Sewerage Treatment Plant, 1970-1979	$ 45,000
First National Bank of Boston - 4.30%	
Third Floor Addition, 1973-1979	$ 130,000
First National Bank of Boston - 4.50%	
House of Correction, 1977-1987	$ 755,000
Total Indebtedness	$1,697,000

DETAILS CORRECTIONAL FACILITY BOND ACCOUNT

Balance on Hand, January 1, 1977		
Temporary Investments and checking a/c		$ 64,516.24
Receipts for 1977:		
Proceeds Bond Issue,	$755,000.00	
plus premium	2,842.62	
Revenue Sharing Funds	64,081.13	
Interest on temporary investments	12,292.22	
Total Receipts		$834,215.97
Available		$898,732.21
Expenditures to 12/31/77:		
First Citizens Nat'l Bank, repay		
Bond Anticipation Note,	$100,000.00	
Plus interest	2,502.72	
Fleck & Lewis, Architects	18,820.01	
The MacMillan Co., Contractor	646,214.00	
First Nat'l Bank of Boston,		
Legal Fees	13,315.00	
First Nat'l Bank of Boston,		
interest on bond (6 months)	16,987.50	
Total Expenditures - 12/31/77		$797,839.23
Balance		$100,892.98
First Citizens Nat'l Bank, Check a/c 12/31/77		$ 23.89
First Citizens Nat'l Bank,		
temporary investments		100,869.09
		$100,892.98

DETAILS SEWERAGE TREATMENT PLANT BOND ACCOUNT

First Citizens Nat'l Bank, savings & checking a/c		
Balance, January 1, 1977		$ 1,230.88
Total Receipts for 1977		17,414.13
		$18,645.01
Total Expenditures for 1977	17,962.44	
Balance, December 31, 1977		$ 682.57

DETAILS COURT HOUSE RENOVATIONS

Receipts - Revenue Sharing Funds		$72,000.00
Town of Newport, ½ cost of windbreaker for front door		1,500.00
		$73,500.00
Expenditures:		
Fleck & Lewis, Architects	$ 6,616.00	
United Construction Corp.	66,884.00	
	$73,500.00	

FEDERAL REVENUE SHARING FUNDS
STATEMENT OF REVENUE, EXPENDITURES AND FUND BALANCE
For the Year Ended December 31, 1977

Available Funds, January 1, 1977		
Savings account		$320,366.01
Checking account		365.34
		$320,731.35
Add: Revenue Entitlements		
January, 1977	$ 31,598.00	
April, 1977	30,337.00	
July, 1977	30,337.00	
October, 1977	31,253.00	
Total Entitlements	$123,525.00	
Interest earned	15,452.36	
		$138,977.36
Total Available		$459,708.71
Expenditures:		
Check charge	$ 8.02	
Correctional Facility	64,081.13	
Court House Renovations	72,000.00	
County Home Equipment	50,826.15	
Total Expended		$186,915.30
Balance on Hand, December 31, 1977		$272,793.41
Newport Savings Bank	$272,783.41	
First Citizens Bank, Check a/c	10.00	*$272,793.41*

SULLIVAN COUNTY HOME
January 1, 1977 to January 1, 1978
Time and Number Summary

Inmates:

No. of Inmates Jan. 1, 1977	4		
No. of Inmates Admitted in 1977	8		
No. of Inmates Discharges in 1977	9		
No. of Inmates Dec. 31, 1977	3	217 Weeks	6 Days

Boarders:

No. of Boarders Jan. 1, 1977	194		
No. of Boarders Admitted in 1977	45		
No. of Boarders Discharged or Died in 1977	45		
No. of Boarders Dec. 31, 1977	194		
No. of Weeks Board Supplied Boarders in 1977		10,068	6 Days

Prisoners:

No. of Prisoners January 1, 1977	7		
No. of Prisoners Admitted in 1977	334		
No. of Prisoners Discharged in 1977	323		
No. of Prisoners Dec. 31, 1977	18		
No. of Weeks Board Supplied Prisoners in 1977		1,145 Weeks	4 Days

SULLIVAN COUNTY HOME SPECIAL FUNDS

Date of Creation	Name of Fund	Type of Fund	Invested	Amount of Principal 12/31/76	Income	Expended	Amount of Principal 12/31/77
1965	Nursing Hospital Equip. Fund	Special Equipment	Indian Head National Bank	$3109.61	$1306.38	$1967.54	$2448.45
1968	*Alix Urgern Fund	Restricted	Indian Head National Bank	88.99	172.95	.00	261.94
1970	**Elsie Hardison Fund	Restricted	Claremont Savings Bank	.00	79.09	79.09	.00
1970	Activities Fund	Activities	Claremont Savings Bank	906.29	1577.90	2017.45	466.74
1972	David Miller Jr. Fund	Restricted	Indian Head National Bank	199.71	100.00	126.56	173.15
1974	Ernest O. Russell Fund	Special Fund	Claremont Savings Bank	347.86	19.02	.00	366.88
1971	Mary E. Holland Memorial Fund	Special Fund	Claremont Savings Bank	753.71	44.75	.00	798.46

* $3,000.00 - On Deposit, Restricted to Interest
** $1,000.00 - On Deposit, Restricted to Interest

THE STATE OF NEW HAMPSHIRE

Sullivan, SS. **Superior Court**

September Term, 1976

Sullivan County

To Henry Shaheen, Clerk

		Cr.	Dr.
To allowance for Clerk and clerica hire			
(salaries $17,581.16 less fess rec'd $4,645.60)			$12,935.56
To charges to County:			
return of 96 divorces, etc.			
to Vital Statistics			62.40
39 mittimus & probation crfs.			41.00
37 capias			259.00
62 ctfs. to District Courts			62.00
108 certified copies			257.50
To cash paid out:			
postage (288.78), incidentals (13.23)			
and Clerk's pension (1,025.50)			1,327.51
By credits:			
forfeited bail received:			
State v. Morin'nt #2682		$ 150.00	
State v. Murray'nt #2745		300.00	
fines received:			
State v. Fleury'nt #2249		150.00	
State v. Cilley, Jr. #2274 (on a/c)		50.00	
State v. Matthews #2289 (bal. due)		805.00	
State v. Mulvey #2293 (on a/c)		90.00	
State v. Van Rensselaer (bal due)		50.00	
State v. West'nt #2560		50.00	
State v. Blaine, Sr. #2579 (bal. due)		475.00	
State v. Goodhue, Jr. #2595 (on a/c)		150.00	
State v. Bellavance #2633		1,000.00	
State v. L.P. Mack #2653 (on a/c)		60.00	
State v. L. Mack #2654		450.00	
State v. Laraway #2685		250.00	
State v. Ingalls'nt #2721		50.00	
State v. Lunderville #2727		25.00	
State v. Lunderville #2728		100.00	
sale of 24 dockets @ $2		48.00	
sale of 4 Rules of Court @ $10		40.00	
sale of 183 writ copies @ 5¢		9.15	
items "chargeable to County"		681.90	
miscellaneous		99.46	
Drawn on County Treasurer:			
September 30, 1976	1,576.29		
October 31, 1976	1,478.25		
November 30, 1976	2,835.85		
December 31, 1976	1,496.40		
January 31, 1977	2,474.67	9,861.46	
		$14,944.97	$14,944.97

The foregoing account is examined and allowed and there is found to be no balance cue the Clerk from the County, and no balance due the County from the Clerk, through January 31, 1977.

William R. Johnson
Presiding Justice

September 9, 1977
A true copy

Attest: Henry Shaheen, Clerk

THE STATE OF NEW HAMPSHIRE

Sullivan, SS. **Superior Court**

February Term, 1977

Sullivan County

To Henry Shaheen, Clerk

	Cr.	Dr.
To allowance for Clerk and clerical hire		
(salaries $24,518.00 less fees rec'd $6,890.70)		$17,627.30
To charges to County:		
return of 128 divorces, etc.		
to Vital Statistics		83.20
68 mittimus & probation ctfs.		68.00
70 capias		490.00
58 ctfs. to District Courts		57.65
121 certified copies		327.00
To cash paid out:		
postage (259.79), incidentals (26.48)		
and Clerk's pension (1,503.95)		1,790.22
By credits:		
forfeited bail received:		
State v. Alcorn'nt #2801	$ 35.00	
fines received:		
State v. Mulvey #2293 (bal. due)	760.00	
State v. Little #2576 (bal. due)	65.00	
State v. Ferland'nt #2623	500.00	
State v. LaPierre'nt #2710	20.00	
State v. H. Partlow #2713	1,000.00	
State v. Howard'nt #2733	25.00	
State v. Anderson'nt #2746	325.00	
State v. Mattau #2838 (on a/c)	620.00	
State v. Wilson #2850	500.00	
#2851	500.00	
State v. Schroeder #2872	300.00	
sale of 32 Rules of Court 1977 @ $5	160.00	
sale of 4 Rules & Directory Binders @ $10	40.00	
sale of 162 writ copies @ 5¢ & 6 @ 20¢	9.30	
items "chargeable to County"	1,025.85	
miscellaneous	51.42	

Drawn on County Treasuere:			
February 28, 1977	2,865.55		
March 31, 1977	1,056.72		
April 30, 1977	1,395.95		
May 31, 1977	2,188.15		
June 30, 1977	2,542.35		
July 31, 1977	2,764.95		
August 31, 1977	1,693.13	14,506.80	
		$20,443.37	$20,443.37

The foregoing account is examined and allowed and there is found to be no balance due the Clerk from the County, and no balance due the County from the Clerk, through August 31, 1977.

William R. Johnson
Presiding Justice

December 17, 1977
A true copy

Attest: Henry Shaheen, Clerk

SULLIVAN COUNTY EXTENSION SERVICE
FINANCIAL STATEMENT
January 1, 1977 to December 31, 1977

Receipts:		
Cash on hand January 1, 1977	$ 77.05	
County Appropriation 1977	46,616.00	
Other Income	876.02	
Total Income		$47,560.07
Expenditures:		
Personal Services		
County Agent	2,492.35	
Home Economist	3,742.00	
4-H #1	4,220.00	
4-H #2	2,775.06	
Forester	4,577.00	
Clerical #1	6,700.00	
Clerical #2	5,653.86	
Janitor	400.60	
Aide (s)	170.00	
Total		$30,730.87
Travel:		
County Agent	1,228.93	
Home Economist	750.63	
4-H #1	751.37	
4-H #2	615.43	
Forester	1,145.62	
Assistant Forester	95.76	
Aide (s)	69.00	
Extension Council	112.35	
Total		$ 4,769.09
Other:		
Transportation	11.40	
Communication	2,195.71	
Rent	2,785.48	
Lights	456.47	
Printing	206.35	
Repairs	436.39	
Materials	1,768.03	
Equipment	272.78	
Insurance	368.66	
Taxes	748.16	
Miscell.	48.52	
Auditing	262.50	
Total		$ 9,560.45
Grand Total Expenses		$45,060.41
Cash on hand December 31, 1977		$ 2,508.66